

**POLICE COMPLAINTS BOARD
MINUTES OF REGULAR MEETING**

Meeting Date & Time: Monday, November 13, 2014
6:00 p.m.

Location: Office of Police Complaints
1400 I Street, NW, Suite 700
Washington, DC 20005

PCB Members Present:

- Iris Maria Chavez (via telephone)
- Kurt Vorndran
- Assistant Chief Patrick Burke (via telephone)

PCB Members Absent:

- none

OPC Staff Present:

- Michael G. Tobin, Executive Director
- Christian J. Klossner, Deputy Director
- Mona Andrews, Chief Investigator

Meeting Agenda:

I. Call to Order

Ms. Chavez called the meeting to order at 6:05 p.m.

II. Public Comment Period

Richard Demuth, a member of the public and a complainant, expressed concerns about OPC's investigation of his complaints.

III. Adoption of Minutes

The Board reviewed the minutes from the September 8, 2014, and October 8, 2014, PCB meetings. Mr. Vorndran added that the September 8 meeting ended at 7:15 p.m. Mr. Vorndran made a motion to approve the Minutes with the proposed change added. The motion was seconded by Assistant Chief Burke. Minutes were unanimously approved.

IV. Caseload Statistics

Ms. Andrews updated the Board on the agency's caseload.

V. Agency Report

Mr. Tobin discussed highlights of the agency's operations since the previous meeting, noting the agency's testimony before the Council's Judiciary Committee and the substantial amount of outreach. OPC staff members discussed a conference that OPC staff members attended and presented at. Ms. Chavez commented that PCB members should continue to attend the conference if the budget allows, complimented the OPC staff members who presented at the

conference, and noted that she received a lot of positive feedback about OPC. The Board set a meeting schedule the third Thursday of every other month, with the next dates being January 22, March 19, and May 21, 2015.

VI. Executive Session

A motion was made to go to Executive Session by Mr. Vorndran, seconded by Assistant Chief Burke, and unanimously approved by the Board. At 6:39 p.m., the Board moved into executive session to discuss personnel matters. During the session, the employment contract for the executive director was approved unanimously

VI. Adjournment and Next Meeting

The meeting was adjourned at approximately 7:05 p.m.

Minutes prepared by Deputy Director Christian J. Klossner