

**POLICE COMPLAINTS BOARD
MINUTES OF REGULAR MEETING**

Meeting Date & Time: Thursday, January 22, 2015
6:00 p.m.

Location: Office of Police Complaints
1400 I Street, NW, Suite 700
Washington, DC 20005

PCB Members Present:

- Paul Ashton
- Assistant Chief Patrick Burke
- Kurt Vorndran

PCB Members Absent:

- none

OPC Staff Present:

- Michael G. Tobin, Executive Director
- Christian J. Klossner, Deputy Director
- Nicole Porter, Special Assistant
- Mona Andrews, Chief Investigator
- Hakan Arikan, U.S. Department of State Humphrey Fellow

Meeting Agenda:

I. Call to Order

Mr. Vorndran called the meeting to order at 6:04 p.m.

II. Public Comment Period

No public comments were noted.

III. Adoption of Minutes

The Board reviewed the minutes from the November 13, 2014, PCB meeting. Assistant Chief Burke made a motion to approve the minutes. The motion was seconded by Mr. Vorndran. The minutes were unanimously approved.

IV. Agency Report

Mr. Tobin discussed highlights of the agency's operations since the previous meeting, noting the agency's recent work to shorten investigative times, improve its summary dismissal and dismissal processes, and obtain MPD documents faster. Specifically, Mr. Tobin noted that complaints requiring investigation are now assigned to an investigator as soon as they come into the office, instead of being assigned on a weekly basis. In addition, computer-aided dispatch reports are no longer fully transcribed by investigative staff except on an "as needed" basis, thus saving the investigative unit significant time and resources. Mr. Tobin also noted that the procedures for drafting summary dismissals

have been streamlined and the format improved. A copy of the agency's recent changes to the summary dismissal process for failures to cooperate (Box 4) was provided to the Board. Mr. Tobin also mentioned that dismissal letters to complainants are more customer-service oriented and explain more fully the basis for the agency's decision. Finally, Mr. Tobin noted that the number of overdue MPD reports went down from 114 to 30.

Ms. Porter discussed the new process for drafting policy recommendations, and introduced two policy recommendations to the Board. The Board will review and approve the recommendations by Thursday, January 29. Mr. Vorndran asked the agency to look into whether MPD should purchase smart guns and possibly issue a policy recommendation. Ms. Porter introduced Mr. Arian to the Board. Ms. Andrews discussed caseload statistics. Discussion was held regarding whether the District's marijuana decriminalization law impacts the number of complaints received by the agency.

V. Adjournment and Next Meeting

The meeting was adjourned at approximately 7:01 p.m.

Minutes prepared by Special Assistant Nicole Porter